



FINANCIAL AID – Checklist for Documents Required

You must have all of the following items physically with you before being screened for assistance.

Rental Assistance

To prevent eviction:

- Lease (in paper form)
- 10-day demand for payment/Notice to Pay or Quit (in paper form)
- Proof of income (in paper form)
- Photo ID
- Birth certificate for just one child in the household (in paper form) (if applicable)

For new move-ins for people who have been homeless:

Applicants will need the following items:

- Unsigned lease or letter of intent to lease (in paper form)
- Proof of deposit paid (if it has been paid)
- Proof of income (in paper form)
- Photo ID
- Birth certificate for just one child in the household (in paper form) (if applicable)

If all of these items are not presented to an Interviewer, we will not yet be able to help.

We cannot help a household that is already in a HUD-funded program.

Utility Assistance

Xcel and Grand Valley Power

Applicants will need the following items:

- Most recent bill (in paper form)
- Proof of income** (in paper form)
- Photo ID

Water Bills (City of Grand Junction/Ute Water/Clifton Water)

Applicants will need the following items:

- The most recent bill (in paper form)
- Photo ID

Car Parts

- An estimate/quote (on paper) from NAPA at 1227 Pitkin Ave.

Out-of-State Birth Certificates

Although it varies from state to state, most states require a photo ID in order to obtain a birth certificate. Some states require the birth certificate applications be notarized.

Assistance is always subject to availability of funding.